

# APPOINTMENTS COMMITTEE

## Minutes of the virtual meeting held on 29 April 2021

- PRESENT:** Councillor Ieuan Williams (Chair)  
Councillor Robert G Parry OBE FRAgS (Vice-Chair)
- Councillors R Dew, Glyn Haynes, T LI Hughes MBE, K P Hughes, Vaughan Hughes and Llinos Medi Huws.
- IN ATTENDANCE:** Chief Executive,  
Director of Social Services,  
Head of Profession (Human Resources) and Transformation,  
Human Resources Manager (CW),  
Committee Officer (MEH).
- APOLOGIES:** Councillor R.Meirion Jones
- ALSO PRESENT:** None
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### 1 DECLARATION OF INTEREST

None received.

### 2 EXCLUSION OF THE PRESS AND PUBLIC

It was **RESOLVED** to adopt the following:-

**“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during the discussion on the following item as it may involve the likely disclosure of exempt information as defined in Paragraph 12A of the said Act and in the attached Public Interest Test.”**

### 3 STAFF APPOINTMENTS

#### Head of Adult Services

The Chief Executive reported that in accordance with the recommendation of the Appointments Committee on the 17<sup>th</sup> March 2021 the post of Head of Adult Services was advertised on the 26<sup>th</sup> March 2021 until the 19<sup>th</sup> April 2021.

The Chief Executive said that as per standard recruitment practice an independent short list was formed based on the information included within the applications, and recommended a shortlist of applicants that meet the required threshold to be interviewed. It was recommended that the Appointments Committee follow the same process that has been followed with a number of recent senior appointments which is a three step approach of :-

- External interview with Gatenby Sanderson based on a psychometric testing process for all shortlisted candidates;
- Professional Interview to be held between the Chief Executive, Director of Social Services and Head of Profession HR as a way of confirming the accuracy of the application form;

- Interview with the Appointments Committee, to make a decision on which applicant if any is selected following consideration of all two previous steps which will be presented in a report prior to the formal interview with the committee.

**It was RESOLVED that the recommendation of the Chief Executive regarding the shortlist and three step process be supported unanimously as noted in the report presented to the Committee on the matter.**

**COUNCILLOR IEUAN WILLIAMS  
CHAIR**